



**STANDARDS & PROCEDURES  
 WORKSHEET**

<b>Department or Subject:</b>	<b>ELA &amp; Mathematics</b>
<b>Teacher(s):</b>	<b>Shanna Martin</b>
<b>Cycle and Level</b>	<b>Cycle 3, Year 1</b>
<b>School Year:</b>	<b>2020-2021</b>

<b>Term 1 (20%)</b>		
<b>Competencies Targeted</b>	<b>Evaluation Methods</b>	<b>General Timeline</b>
<p><b><u>English Language Arts:</u></b></p> <ul style="list-style-type: none"> <li>To read and listen to literary and popular and information based texts.</li> <li>To use language to communicate and learn</li> </ul>	<ul style="list-style-type: none"> <li>Daily observations</li> <li>Quizzes</li> <li>Reading comprehension/responses</li> <li>Spelling, grammar and vocabulary work.</li> <li>Oral Presentations</li> <li>Projects</li> <li>Classroom/ homework participation and work completed in class.</li> <li>One on one conferencing</li> <li>Formative quizzes</li> </ul>	<ul style="list-style-type: none"> <li>On-going through the term</li> </ul>
<p><b><u>Math:</u></b></p> <ul style="list-style-type: none"> <li>To use mathematical reasoning</li> </ul>	<ul style="list-style-type: none"> <li>Summative assessments</li> </ul> <p>-Classwork/homework participation</p> <ul style="list-style-type: none"> <li>- Math minute/ drills</li> <li>- Word problems</li> <li>- Quizzes</li> <li>- Teacher observations</li> <li>- Tests</li> </ul>	
<p><b>Communication to Students and Parents</b></p> <ul style="list-style-type: none"> <li>Notes in the agenda</li> <li>Google Classroom</li> <li>Class Dojo</li> </ul>	<p><b>Other Pertinent Information</b></p> <ul style="list-style-type: none"> <li>Homework is sent home Fridays and there will be due within 3 days, unless specified differently.</li> <li>Homework is not graded but important to solidify the</li> </ul>	

<ul style="list-style-type: none"> <li>• Emails</li> <li>• Phone calls</li> <li>• Available for meetings (before school, lunch, or after school)</li> </ul>	<p>learning take place in the class and homework will count for participation.</p> <ul style="list-style-type: none"> <li>• It will always be a review of what we have done in the previous week.</li> </ul>
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<b>Term 2 (20%)</b>		
Competencies Targeted	Evaluation	General Timeline
<p><b><u>English Language Arts:</u></b></p> <ul style="list-style-type: none"> <li>• To read and listen to literary and popular and information based texts.</li> <li>• To write self expressive, narrative and information based texts</li> <li>• To use language to communicate and learn</li> </ul>	<ul style="list-style-type: none"> <li>• Daily observations</li> <li>• Quizzes Reading comprehension/responses</li> <li>• Storytelling</li> <li>• Spelling, grammar and vocabulary work.</li> <li>• Oral Presentations</li> <li>• Projects</li> <li>• Classroom/ homework participation and work completed in class.</li> <li>• One on one conferencing</li> <li>• Formative quizzes</li> </ul>	<ul style="list-style-type: none"> <li>• On-going throughout the semester</li> </ul>
<p><b><u>Math:</u></b></p> <ul style="list-style-type: none"> <li>• To use mathematical reasoning</li> <li>• To communicate by using mathematical language</li> <li>• To solve a situational problem</li> </ul>	<ul style="list-style-type: none"> <li>• Summative</li> <li>• Assessments</li> </ul> <p>-Classwork/homework participation</p> <ul style="list-style-type: none"> <li>- Math minute/ drills</li> <li>- Word problems</li> <li>- Quizzes</li> <li>- Teacher observations</li> <li>- Tests</li> </ul>	

Communication to Students and Parents	Other Pertinent Information	
<ul style="list-style-type: none"> <li>• Notes in the agenda</li> <li>• Emails</li> <li>• Google Classroom</li> <li>• Class Dojo</li> <li>• Phone calls</li> <li>• Available for meetings (before school, lunch, or after school)</li> </ul>	<ul style="list-style-type: none"> <li>• Homework is sent home Fridays and there will be due within 3 days, unless it is specified differently.</li> <li>• Homework is not graded but important to solidify the learning take place in the class and homework will count for participation.</li> <li>• It will always be a review of what we have done in the previous week.</li> </ul>	

Term 3 (60%)		
Competencies Targeted	Evaluation Methods	General Timeline
<p><b><u>English Language Arts:</u></b></p> <ul style="list-style-type: none"> <li>• To read and listen to literary and popular and information based texts.</li> <li>• To write self expressive, narrative and information based texts</li> <li>• To use language to communicate and learn</li> </ul>	<ul style="list-style-type: none"> <li>• Daily observations</li> <li>• Quizzes</li> <li>• Reading comprehension/responses</li> <li>• Spelling, grammar and vocabulary work.</li> <li>• Oral Presentations</li> <li>• Projects</li> <li>• Classwork/homework participation and work completed in class.</li> <li>• One on one conferencing</li> <li>• Formative quizzes</li> <li>• Summative assessments</li> </ul>	<ul style="list-style-type: none"> <li>• On-going throughout the semester</li> </ul>
<p><b><u>Math:</u></b></p> <ul style="list-style-type: none"> <li>• To use mathematical reasoning</li> <li>• To communicate by using mathematical language</li> <li>• To solve a situational problem</li> </ul>	<ul style="list-style-type: none"> <li>-Classwork/homework participation</li> <li>- Math minute/ drills</li> <li>- Word problems</li> <li>- Quizzes</li> <li>- Teacher observations</li> <li>- Tests</li> <li>-Summative assessments</li> </ul>	

Communication to Students and Parents	End of Year Evaluation	Other Pertinent Information
<ul style="list-style-type: none"> <li>• Notes in the agenda</li> <li>• Emails</li> <li>• Google Classroom</li> <li>• Class Dojo</li> <li>• Phone calls</li> <li>• Available for meetings (before school, lunch, or after school)</li> </ul>		<ul style="list-style-type: none"> <li>• Homework is sent home Friday and will be due within 3 days, unless it is specified differently. Homework is not graded but important to solidify the learning take place in the class. Homework will count for participation.</li> <li>• It will always be a review of what we have done in the previous week.</li> </ul>

<p style="text-align: center;"><b>First Written Communication (Progress Report)</b></p>	<p>The first written communication, which will include comments on the student’s learning and behaviour, will be issued on October 9, 2020.</p>
<p style="text-align: center;"><b>First Report Card</b></p>	<p>This report card will cover the period from August 31 to November 13, 2020 and will count for 20% of the final mark for the year.</p>
<p style="text-align: center;"><b>Second Report Card</b></p>	<p>This report card will cover the period from November 16, 2020 to February 19, 2021 and will count for 20% of the final mark for the year.</p>
<p style="text-align: center;"><b>Third Report Card</b></p>	<p>This report card will cover the period February 22 to June 23, 2021 and will count for 60% of the final mark for the year. It will include the End of Year Evaluation and any End of Cycle exams.</p>